

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT, GWALIOR**

**GOLA KA MANDIR, GWALIOR**

Phone : 2365523  
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Please do mention tender reference and opening date on envelop.

**E-TENDER DOCUMENTS**

Tender for : PACKING MATERIAL FOR MILK PRODUCT

SCHEDULE – I : General Terms and Conditions

SCHEDULE – II : Items and their specifications

SCHEDULE – III : Envelope-A EMD  
Envelope-B Technical Bid

Tender reference : GSDS/PUR/PACKING/2022-23

Tender Release Date : 02-11-2022 Time 11.00 A.M

Bid Submission End Date : 09-11-2022 Time: 03.00 P.M

Bid Opening Date : 10-11-2022 Time 04.00 P.M

Place of opening Tender : Office of the Gwalior Sahakari Dugdha Sangh Maryadit, Gwalior GOLA KA MANDIR, GWALIOR

Cost of Tender Document : Rs. 1000/-

EMD : Rs. 25000/-

**Chief Executive Officer  
Gwalior Sahakari Dugdh Sangh Maryadit Gwalior**

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT, GWALIOR**  
**GOLA KA MANDIR**  
**GWALIOR**

1. पैकिंग मटेरियल ई-निविदा प्रपत्र [www.mptenders.gov.in](http://www.mptenders.gov.in) से प्राप्त किये जा सकेंगे।
2. निविदा प्रपत्र राशि रूपये 1000/- का ऑनलाईन भुगतान करना होगा, जो कि वापसी योग्य नहीं होगा। निविदा प्रपत्र राशि हेतु डी.डी मान्य नहीं किया जावेगा।
3. निविदा प्रपत्र में अंकित ई.एम.डी राशि का भुगतान ऑनलाईन भुगतान करना होगा, जिसकी प्रति ऑनलाईन अपलोड करना होगी।
4. ई.एम.डी राशि का ऑनलाईन भुगतान करते समय **Confirm to Pay** करने उपरान्त बदलाव नहीं होगा। जिसकी संघ की कोई जिम्मेवारी नहीं होगी।
5. निविदा स्वीकृत होने उपरान्त निविदाकार को निर्धारित सिक्यूरिटी राशि डी.डी के माध्यम से जमा करना होगी।

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT, GWALIOR**  
**GOLA KA MANDIR, GWALIOR**  
**SCHEDULE – I**

The Gwalior Sahakari Dugdh Sangh Maryadit, Gwalior invites Online tenders from bonafide manufactures/association of such manufactures and their authorised dealers for the supply of the material of different types and sizes strictly in adherence to the detailed specification given in the schedule – II of the tender.

The Gwalior Sahakari Dugdh Sangh Maryadit, Gwalior reserves the right to accept any or all tenders which in their opinion justify such actions without further explanation to the tenderers.

**1.0 Tender Submission :**

- 1.1 The tender should submit Envelope along with required documents online on [www.mptenders.gov.in](http://www.mptenders.gov.in)
- 1.2 The tender shall be opened online in presence of tenderers / or their authorized representative who wish to witness tender opening process.
- 1.3 The tender received by the Fax / E-mail / Telegram will not be considered.
- 1.4 The tenderers should clearly states in their offers the address, Fax / E-mail / Telephone and Telex No. any change in the address should immediately be notified to the Chief Executive Officer, Gwalior Sahakari Dugdh Sangh Maryadit, GOLA KA MANDIR, Gwalior and correspondence thereafter will be made at the changed address.
- 1.5 Offer for each tender under reference should be sent under separate cover. Failure to adhere to this instruction will render the offer liable for rejection.
- 1.6 Individual signing the tender and other related documents must specify whether he has signed as :
  - a) The sole proprietor of the firm or constituted attorney of such proprietor.
  - b) A partner of the firm, if it is partnership firm in which case he must have authorities to refer to the arbitration disputes concerning the business of the partnership either by virtue of partnership deed or by power of attorney.

**1.7 Document Required:**

- a) Receipt of Payment with Envelope – A . Submit online as well as physically before opening of bid.
- b) Technical Document is mandatory Upload in Envelope – B:
  1. Copy of Factory License/MSME Certificate/Shop Act Registration (Mandatory)
  2. Copy of GST (Mandatory)
  3. Copy of PAN (Mandatory)
  4. Envelope ‘C’ – Price Bid – To be submitted only online.

- 2.1 Exemption for E.M.D. to any registered unit of Madhya Pradesh State in S.S.I./MSME shall be considered. Any tender which is not accompanied by Earnest Money Deposit shall be rejected. E.M.D. of unsuccessful tenders will be returned within 60 days from the date of opening of the tender. The E.M.D. of successful tenders will be released after completion of supply / work order.
- 2.2 No interest will be paid on Earnest Money / Security Deposit for which the period during the earnest money / security deposit with Gwalior Sahakari Dugdh Sangh Maryadit, GOLA KA MANDIR, Gwalior
- 2.3 After Approval of tender tenderer must deposit security deposit as per annexure – A for each item separately.

**3.0 Prices :**

- 3.1 The offers by the tenderers should be firm clear and free from all escalations. The prices offered should be valid for one year from the approval of the rates. We would communicate our rate approval within 45 days from the opening of tenders. Supply is to be made as per scheduled mentioned in our purchase orders. The orders will be placed in parts as per requirement of Dugdh Sangh.
- 3.2 The tenders should quote rates F.O.R. Delivery at Dairy Plant, Banmore, Morena
- 3.3 The tender should quote rates inclusive all taxes and FOR Dairy Plant.
- 3.4 Octroi duty if applicable at the destination shall also be borne by supplier / tenderer.
- 3.5 The prices charged for the stores supplied under the contract by the supplier firm in no event exceed the lowest price in which the supplier firm, sells the stores of identical tender description to any other persons during the period and until the performance of all supply order placed during the contract period are completed. While considering their offers as the goods mentioned in this would be resold by the Sangh.

**2.0 Mode of Despatches :**

- 4.1 The material to be supplied by the tenderer shall be despatched to Dairy Plant Banmore by Road under intimation to Gwalior Dugdh Sangh. The supplies shall carry out proper packing / crating to avoid damage during transit period depending upon the type of material.
- 4.2 After receiving confirmed purchase order, the material must be despatched as mentioned in purchase order.

**3.0 Insurance :**

- 3.1 All Transit Insurance shall be arranged by the supplier / tenderer.

**6.0 Payment :**

- 6.1 Our normal terms of payments is full payment after receipt, inspection and acceptance of materials by the competent authorities within a period of 30 days after receipt of the bills.
- 6.2 Payment shall be made by account payee cheques / demand draft. The Bank Demand Draft Commission charges shall be borne by suppliers itself.

**7.0 General Terms & Conditions :**

- 7.1 The acceptance of the tender and award of the purchase order shall be sole right of the Chief Executive Officer, Gwalior Sahakari Dugdh Sangh Maryadit, GOLA KA MANDIR, Gwalior reserves to himself

- accept a Tender in whole or in part or reject any or all tenders received, without assigning any reasons to any of the tenderers.
- 7.2 Any tender not properly addressed and identified may be opened by the Chief Executive Officer and in such cases no responsibility will be incurred by to the Chief Executive Officer for such opening of the tender and the Chief Executive Officer in his discretion may allow or reject tender to be considered along with other tender. The tenders received against the advertisement upto the specified time limit shall only be considered. But awarding the tender the lowest rates would not be safe criteria but also considering the other criteria such as quality, our specification and make also.
- 7.3 Negligence on the part of the tenderers in filling the tender confers no right to withdraw the tender after it has been opened. If the tenderer fails to make supply within the stipulated period mentioned in purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted and EMD/SD/BILLS would be forfeited.
- 7.4 The tenderer should send their offers alongwith the specifications, necessary drawing ISI certificate, etc. which will form the basis, of their quotations and integral part thereof.
- 7.5 Correction if any in the tender should be noted over and signed at the place of each correction made.
- 7.6 The other Bank Commission, Postage shall be borne by the suppliers.
- 7.7 The Chief Executive Officer, Gwalior Sahakari Dugdh Sangh Maryadit, GOLA KA MANDIR, Gwalior reserves the right to place order for sole requirement with any tenderer or split the order among one or more tenderers.
- 7.8 Each tender should be accompanied with Income Tax / Clearance Certificate / Commercial Tax / Registration No. / Commercial Tax Clearance Certificate / Excise Licence No. without that the tender may not be entertained.
- 7.9 The submission of a tender by tenderer implies that he has read the notice and terms and conditions of tender and has made himself aware of the scope and specifications of the supplies to be made and the destination where the supply has to be made and satisfied himself regarding the quality and specification of the articles.
- 7.10 The tenderer should submit the tender in prescribed forms and no conditional tenders shall be considered.
- 7.11 No person or firm is permitted to submit more than one tender under different names.
- 7.12 Each page of the tender and its enclosures must be signed.
- 7.13 The tenderer shall not contract or assign to any other party or parties the whole or any portions of the tender awards.
- 7.14 The quantity indicated in Schedule – II is tentative and shall increase / decrease upto any extend.
- 8.0 **Liquidated Damages** :

Once firm delivery dates are established then it shall be strictly adhered to. In case they are not followed, Gwalior Sahakari Dugdh Sangh Maryadit, GOLA KA MANDIR, Gwalior reserves the right either to cancel the order and make alternative purchase at the risk and expense of the defaulting supplier or deduction for such late supply will be made as mentioned below :-

**Delivery:**

|  | Duration of Delay     | Liquidated Damages |
|--|-----------------------|--------------------|
|  | Upto 15 Days          | 1%                 |
|  | Between 16 to 30 Days | 2%                 |
|  | Beyond 30 Days        | 5%                 |

**Services:**

|  | Duration of Delay     | Liquidated Damages |
|--|-----------------------|--------------------|
|  | Upto 15 Days          | 1%                 |
|  | Between 16 to 30 Days | 2%                 |
|  | Beyond 30 Days        | 5%                 |

**9.0 Inspections :**

9.1 All the goods are subjected to inspection at our works before acceptance. If goods are rejected due to defective or wrong supplies, our inspection report in this regard shall be treated as FINAL and no correspondence on the subject would be entertained. The rejected goods should be lifted from our premises by supplier within 15 days after communication of our office. In case party is not in position to lift out the goods within a stipulated period, then Dugdh Sangh is will be entitled to auction the goods as scrap.

**10.0 Samples :**

**10.1** Samples of the articles should be produced before the competent authority within 7 days or as mutually agreed.

**10.2** Demonstration of articles shall be arranged by the tenderer at the desired place on the cost of the tenderer wherever requested by Gwalior Sahakari Dugdh Sangh Maryadit, Gwalior.

**11.0 Warfage & Demurrage :** Warfage / demurrage etc. On the account of incorrect or delayed despatch of material or by documents shall be responsibility of suppliers and will be recovered from their bills / security.

**11.1** Delivery of the material is to be made as per the purchase order.

**11.2** The validity of tender rates shall be valid for one year from the date of approval. Period may be extended for one more year on mutual consent.

**12.0 Termination of Contract :**

**12.1** If any act of omission or commission of a unit brings the Gwalior Sahakari Dugdha Sangh Maryadit, GOLA KA MANDIR, Gwalior to dispute, the Gwalior Sahakari Dugdha Sangh Maryadit, GOLA KA MANDIR, Gwalior shall be competent to debar / black list the unit from further business with the Gwalior Sahakari Dugdha Sangh Maryadit, GOLA KA MANDIR, Gwalior and EMD also may be forfeited.

**13.0 Drawing & Specification :**

- 13.1 The rate should be quoted for the specification given in the Schedule-II. Where no specification / incomplete specifications are give in it, detailed specifications of the articles and its components should be mentioned by the tenderer giving reference to ISI & registration with the D.G.S.& D and National Dairy Development Board if any alogwith printed literature etc. if available.
- 13.2 If the tenderer have any doubt, clarification shall be obtained before submission of tender.

**14.0 Consequences of Branch of Conditions :**

- 14.1 If the authorised person of the unit or a partner in the tendering firm commits breach of any of the conditions of the agreement it shall be lawful for the Chief Executive Officer, Gwalior Sahakari Dugdha Sangh Maryadit, GOLA KA MANDIR, Gwalior to cancel the purchase order / Contract which on the risk of tenderer.
- 14.2 If the tenderer fails to make supply within the stipulated time mentioned in purchase order then they may be blacklisted and EMD/SD also may be forfeited.

**15 Resolution of disputes and arbitration.**

- 15.1 In case of any dispute ,if arises between the parties relating to any terms and conditions of the Tender / Agreement and or regarding the agreement /tender before or after the filling of tender and /or execution of the agreement, any party may refer the dispute to a sole arbitrator who will be the Chairman of Gwalior Sahakari Dugdha Sangh Maryadit, Gwalior or a person nominated by him whose decision and award shall be final and binding to both the parties. The arbitration proceedings shall be under and accordance with provision of Arbitration and Conciliation Act 1996.

Supplies under the Contract shall be continued by the supplier during the arbitration proceedings, unless otherwise, directed in writing by the Purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators or of the Umpire, as the case may be, is issued.

**Chief Executive Officer  
Gwalior Sahakari Dugdha Sangh Maryadit Gwalior**

Note : Tender reference must be indicated on top of the envelope

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT, GWALIOR  
GOLA KA MANDIR, GWALIOR**

Phone : 2365523

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**SPECIFICATIONS**

|   | <b>ITEM AND SPECIFICATIONS</b>   |                      |
|---|--|----------------------|
| 1 | Lassi Glasses to fill 200 ml with 25ml Breathing space with multicolor Shrink Sleeves (HIP)                                |                      |
|   | Quantity Required approximate :  | 3 Lakh               |
|   | Material   | HIP                  |
|   | Total Height   | 89± 1 mm             |
|   | Mouth Dia OD   | 80 mm                |
|   | Neck (of cup) OD   | 71 mm                |
|   | Coller width   | 5 mm                 |
|   | Bottom dia OD  | 47 mm                |
|   | Weight of Glass cup  | 6.0± 0.2 gm          |
|   | Full capacity  | 225 ml               |
|   | Actual shape of cup/glass Thickness should be uniform multi colour design for Lassi suitable for automatic filling machine | As provided by sangh |
| 2 | Gum Tape P.V.C. Transparent  |                      |
|   | Length : 65Mts.  |                      |
|   | Width : 50.8mm.  |                      |
|   | Thickness : 25 Micron  |                      |
|   | Printed : Gwalior Sahakari Dugdh Sangh at every 200 mm with Logo   |                      |
|   | Requirement :  | 3600 Nos             |
| 3 | 500 Gms. Shrikhand/Mawa cup with lids and Multicolor Shrink Sleeves printing (Printing matter as per prescribed design)    |                      |
|   | (1) Maximum weight of cup with lid – 15+8 (23)+ 2 gm<br>(2) Material - HIP white colour                                    |                      |

|          |  |             |
|----------|--|-------------|
|          | <p>(3) Weight of lid - <math>8 \pm 1</math> gm<br/>Suitable for Cup</p> <p>(4) Mouth Diameter OD - <math>118 \pm 1</math> mm<br/>Of cup ID - <math>110 \pm 1</math> mm</p> <p>(5) Height of cup - <math>60 \pm 1</math> mm</p> <p>Printing will be of single colour &amp; design for Shrikhand/Mawa<br/>Thickness should be uniform</p> <p>Requirement - 10,000 Nos.</p>             |             |
| 4        | <p>White butter packing liner<br/>Size : 20"×6"×6"23",50 micron,weight-50±5 gm</p>   | 1500 kg     |
| 5        | <p><b>Paneer Pouch 250 GM With Printing</b><br/>Size: W L = 148 x 200 MM<br/>Sealing - Lower Side = 12 MM<br/>Side - 08 MM each Side<br/>Thickness = 75 MM<br/>Average Weight Min = <math>4.1 \pm 0.1</math> gms</p>   |             |
| 6        | <p><b>Paneer Pouch 500 GM With Printing</b><br/>Size: W x L = 170 x 230 MM<br/>Sealing - Lower Side = 12 MM<br/>Side - 08 MM each Side<br/>Thickness = 75 MM<br/>Average Weight Min = <math>5.7 \text{ gms} \pm 0.1 \text{ gms}</math></p>   |             |
| <u>7</u> | <p>Crown Cork for Sterilized flavored Milk Bottles :</p> <p>Crown Cork for sterilized flavored milk bottles with printing as per GSDS approved design, weight with liner 2.2 gms Min.</p> <p>Quantity Required</p>   | AS PER REQ. |
| <u>8</u> | <p><b>SFM BOTTLE</b><br/>225Ml Bottles for sterilized Flavoured Milk : As per IS: 5567-1970 (Disposal Bottle)<br/>Weight of bottle - <math>150 \pm 5</math> gm<br/>Capacity – <math>225 \text{ ml} \pm 3 \text{ ml}</math><br/>Bottom Dia OD-52MM<br/>Mouth Dia OD-25 MM<br/>Height:152MM<br/>Bottle should pass thermal effect test<br/>Color transparent<br/>Quantity Required</p> | AS PER REQ. |

Note :

1. The sample shall be submitted at the time of tender.
2. Material shall be purchased on quarterly basis.
3. Fresh EMD as to be deposited for each tender.

4. If Material is not supplied as per tender specification may be rejected or Proportional deduction shall be made.
5. Printing of Barcode must be clear and scan able, if not so whole consignment will be rejected
6. At the time for supply of **Packing Material NABL Test Report & Food Grade Certificate** shall be submitted along with invoice is mandatory.

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT**  
**GOLA KA MANDIR, GWALIOR**  
**Security Deposit Details Item Wise**

| Sr. | Item description  | Security Deposit |
|-----|---|------------------|
| 1   | Lassi Glasses to fill 200 ml with 25ml Breathing space with printed (HIP)                     | 5000.00          |
| 2   | Gum Tape P.V.C. Transparent   | 2000.00          |
| 3   | 500 Gms. Shrikhand/Mawa cup with lids and printing (Printing matter as per prescribed design. | 3000.00          |
| 4   | White butter packing liner  | 2000.00          |
| 5   | Paneer Pouch 250 GM   | 1000.00          |
| 6   | Paneer Pouch 500 GM   | 1000.00          |
| 7   | Crown Cork for Sterilized flavored Milk Bottles   | 2000.00          |
| 8   | SFM BOTTLE  | 5000.00          |

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT**  
**GOLA KA MANDIR, GWALIOR**  
**Envelop-A – EMD**

**UPLOAD ONLINE (MANDATORY) IN ENVELOPE-A**

|                            |  |
|----------------------------|--|
| <b>Acknowledgement no.</b> |  |
| <b>Date</b>                |  |
| <b>Amount</b>              |  |
| <b>Mode of payment</b>     |  |
| <b>Receipt details</b>     |  |
| <b>Name of tenderer</b>    |  |

**GWALIOR SAHAKARI DUGDHA SANGH MARYADIT**  
**GOLA KA MANDIR, GWALIOR**  
**Envelop-B - Technical Bid**

**(UPLOAD MANDATORY IN TECHNICAL DOCUMENT) ENVELOPE- B**

|    |  |  |
|----|--|--|
| 1  | Name of Unit   |  |
| 2  | Address of the Unit-Office   |  |
|    | Factory  |  |
| 3  | Name of Proprietor / Partner<br>1  |  |
|    | 2  |  |
|    | 3  |  |
| 4  | Name with designation of other person authorised to sign the documents on behalf of the unit if any.   |  |
| 5  | Telephone Nos. Office  |  |
| 6  | Mobile Nos. / Fax  |  |
| 7  | Email Address:   |  |
| 8  | Particulars of the Registration Certificate issued by the competent authority.   |  |
| 9  | Factory License/ Shop Act Registration/MSME Registration No. & date<br><b>(Upload online in Technical Document)</b>  |  |
| 10 | GST NO.<br><b>(Upload online in Technical Document)</b>  |  |
| 11 | PAN<br><b>(Upload online in Technical Document)</b>  |  |
| 12 | Whether the unit or its sister concerned unit or any unit of the proprietorship or partnership, if any has been penalised by any Central or State Government / Organisation of Other Dugdh Sanghs any time ? |  |
| 13 | If the reply is "Yes" when & Why ? Give reasons in details :   |  |