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GWALIOR SAHAKARI DUGDH SANGH MARYADIT
GOLE KA MANDIR, GWALIOR
Ph. 2365523, 2367804 Fax No. 0751-2366981
Email: gwaliodairy@gmail.com

Please do mention tender reference and opening date on envelope.

SHORT TERM TENDER DOCUMENTS

Tender for	:	Purchase of CCTV Camera Setup & Installation of 32 camera & three year AMC after warranty period
Schedule –I	:	General Terms & Conditions
Schedule –II	:	Items and their specifications (Quote Rates Per Items with GST AMC Charge With GST Per Month
Schedule-III	:	Tender form It is check list enclosed documents for qualify into technical bid
Schedule-IV	:	Agreement for AMC after warranty period
Tender reference	:	GSDS/MIS/AMC/2025-26/2nd call
Online Tender sale start Date	:	09.10.2025 Time 11.00 A.M.
Last Date of tender online submission	:	16.10.2025 Time 03.00 P.M.
Time and Date of Opening Tender	:	17.10.2025 Time 04.00 P.M.
Place of opening Tender	:	Office of the Gwalior Sahakari Dugdh Sangh Maryadit, GolakaMandir, Gwalior
EMD	:	Rs. 50,000 .00 (Fifty Thousand)
Security Amount	:	10% of Price Bid
Cost of Tender Document	:	Rs. 1000.00

Chief Executive Officer
Gwalior Sahakari Dugdh Sangh Maryadit
Gwalior

(2)

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SCHEDULE-I

Ref: GSDS/MIS/AMC/2025-26/2nd call

The Gwalior Sahakari Dugdh Sangh Maryadit, Gwalior invites online tenders through www.mptenders.gov.in from reputed computer & peripheral's purchase of CCTV camera setup & Installation & AMC for three year after warranty period providers strictly in adherence to the detailed specification given in the schedule – II of the tender.

The Gwalior Sahakari Dugdh Sangh Maryadit, Gwalior reserves the right to accept any or all tenders which in their opinion justify such actions without further explanation to the tenderers.

1.0 Tender Submission

1.6 The tender should be submitted online on are scheduled time & date.

1.2 The tender shall be opened before the purchase committee in presence of tenderers / or their 2authorized representative who wish to witness tender opening ceremony.

1.3 The tender received by the Fax / E-mail / Telegram will not be considered.

1.4 The tenders should clearly states in their offers the address, Fax / E-mail / Telephone and Telex No. any change in the address should immediately be notified to the Gwalior Sahakari Dugdh Sangh Maryadit, GolaKaMandir, Gwalior and correspondence thereafter will be made at the changed address.

1.4 Offer for each tender under reference should be sent under separate cover. Failure to adhere to these instructions will render the offer liable for rejection.

1.5 Individual signing the tender and other related documents must specify whether he has signed as :

- a) The sole proprietor of the firm or constitution attorney of such proprietor.
- b) A partner of the firm, if it is partnership firm in which case he must have authorities to refer to the arbitration disputes concerning the business of the partnership either by virtue of partnership deed or by power of attorney.

1.6 Document Required:- (Upload Copies online in technical document)

Check list mandatory documents mentioned in scheduled -III

- a) Copy of Firm Registration (Shop Act Registration) (Mandatory)
- b) Copy of GST Registration (Mandatory)
- c) Copy of PAN (Mandatory)
- d) Copy of Work Order (Mandatory) of Similar Work Minimum 05Lakh per Year
- e) Bank Details

2.0 **Earnest Money Deposit :**

2.1 MSME industries of The Madhya Pradesh State will be exempted from payment of the EMD and tender fee of the tender. (MSME Certificate to be uploaded online mandatory)

2.2 All the tenderers shall be required to deposit earnest money and tender fees (Non Refundable) as specified in tender documents only online. By any other mode than specified above shall not be acceptable and the related tender shall not be eligible for consideration.

2.3 Any tender which is not accompanied by Earnest Money Deposit shall be rejected. E.M.D. of unsuccessful tenders will be returned within 60 days from the date of opening of the tender. The E.M.D. of successful tenders will be released after completion of supply / work order.

2.4 No interest will be paid on Earnest Money / Security Deposit for which the period during the earnest money / security deposit with Gwalior Sahakari Dugdh Sangh Maryadit, GolaKaMandir, Gwalior

2.5 The earnest money of bidders shall be return within 30 days from date of approval of tender.

2.6 The earnest money of successful bidder shall be returned after 60 days from completion of one year tender period.

2.7 Fresh EMD as to be deposited for each tender. EMD deposited in previous year shall not be considered.

2.8 Tenderer shall be deposit 10% of Price Bid as a security amount into Gwalior Sahakari Dugdh Sangh Account

3.0 **Prices :**

3.1 The offered by the tenderers should be firm clear and free from all escalations. The prices offered should be valid for three year from the approval of the rates. We would communicate our rate approval within 45 days from the opening of tenders.

3.2 The tenders should quote rates are F.O.R. GOLA KA MANDIR Dairy Plant.

3.3 Prices quoted must be inclusive of all Taxes & other expenses.

4.0 **Payment :**

4.1 Payment is on completion of works mention on PO & after inspection by the competent authorities within a period of 30 days after receipt of the bills.

4.2 Payment shall be made by NEFT/account payee cheques/demand draft. The Bank Demand Draft Commission charges shall be borne by suppliers itself.

4.3 The other Bank Commission, Postage shall be borne by the suppliers.

- 5.0 The acceptance of the tender and award of the AMC shall be sole right of the Chief Executive Officer, Gwalior Sahakari Dugdh Sangh Maryadit, Gola Ka Mandir, Gwalior who does not bound himself to accept a Tender in whole or in part or reject any or all tenders received, without assigning any reasons and no explanation can be demanded of the cause of rejection of the tender by any of the tenderers.
- 5.1 Negligence on the part of the tenderers in filling the tender confirm no right to withdraw the tender after it has been opened. If the tenderer fails to make supply within the stipulated period mentioned in purchase order without any valid reason, the order would be treated as cancelled and the firm may be blacklisted and EMD/SD/BILLS would be forfeited.
- 5.2 Correction if any in the tender should be noted over and signed at the place of each correction made.
- 5.3 The Chief Executive Officer, Gwalior Sahakari Dugdh Sangh Maryadit, Gola KaMandir, Gwalior reserves the right to place order for sole requirement with any tenderer or split the order among one or more tenderers.
- 5.4 The submission of a tender by tenderer implies that he has read the notice and terms and conditions of tender and has made himself aware of the scope and specifications of the supplies to be made and the destination where the supply has to be made and satisfied himself regarding the quality and specification of the articles.
- 5.5 The tenderer should submit the tender in prescribed forms and no conditional tenders shall be considered.
- 5.6 No person or firm is permitted to submit more than one tender under different names.
- 5.7 Each page of the tender and its enclosures must be signed.
- 5.8 The tenderer shall not contract or assign to any other party or parties the whole or any portions of the tender awards.
- 5.9 If the tenderer have any doubt, clarification shall be obtained before submission of tender.
- 6.0 **Consequences of Breach of Conditions :**
- 6.1 If the authorised person of the unit or a partner in the tendering firm commits breach of any of the conditions of the agreement it shall be lawful for the Chief Executive Officer, Gwalior Sahakari Dugdha Sangh Maryadit, GOLA KA MANDIR, Gwalior to cancel the purchase order / Contract which on the risk of tenderer.
- 6.2 If the tenderer fails to make supply within the stipulated time mentioned in purchase order then they may be blacklisted and EMD/SD also may be forfeited.

7.0 **Dispute Arbitration Final Authority :**

In case of any dispute ,if arises between the parties relating to any terms and conditions of the Tender / Agreement and or regarding the agreement /tender before or after the filling of tender and /or execution of the agreement, any party may refer the dispute to a sole arbitrator who will be the Chairman of Gwalior Sahakari Dugdh Sangh Maryadit, Gwalior or a person nominated by him whose decision and award shall be final and binding to both the parties. The arbitration proceedings shall be under and accordance with provision of Arbitration and Conciliation Act 1996.

Supplies under the Contract shall be continued by the supplier during the arbitration proceedings, unless otherwise, directed in writing by the Purchaser or unless the matter is such that the work cannot possibly be continued until the decision of the arbitrators or of the Umpire, as the case may be, is issued.

8.0 **Other Terms :**

- 8.1 The maintenance contract shall include both Preventive (twice a month) and corrective maintenance of the computer & Peripherals by the AMC Provider.
- 8.2 The maintenance contract shall include only service, repairs & replacing all defective parts/components along with the vaccination of virus if found by AMC provider other than viz. printer head, printer ribbon, hard disc drive, microprocessor, printer band, magnetic media, batteries, picture tube.
- 8.3 The AMC providers shall ensure that the computer system is not down and is attended under their maintenance contract with in one day from the time of communication about the faults.
- 8.4 If machine takes more than two day to be repaired AMC provider shall ensure to provide stand by equipment. In case of failure fine will be charged by GSDS.
- 8.5 If AMC provider commits breach of any condition of agreement or in case of any loss or damage then the loss to the GSDS shall be recovered from the bills/security deposits.
- 8.6 On mutal consent period of contract may be extended for one or more year, if performance found satisfactory.

***Chief Executive Officer
Gwalior Sahakari Dugdh Sangh Maryadit
Gwalior***

Note : Tender reference must be indicates on top of the envelope

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SCHEDULE – II

Location Where CCTV Camera Setup & Installation	New Dairy Plant Banmore Dist: Murena
32 Camera & three year AMC after warranty period	MP

SN	Item Description/Services	Actual Requirements	Rate Call per Qty	Unit Rate With GST	Total Amount (INR.) Inclusive GST
1	4MP IP CAMERA 1080P COLOR NIGHTVISION, INBUILT MIC MAKE: HIKVISION/DAHUA/CP PLUS	32.00	1.00		
2	16CH NVR 4K 2 SATA MAKE: HIKVISION/DAHUA/CP PLUS	As Requirement per	1.00		
3	32CH NVR 4K 2 SATA MAKE: HIKVISION/DAHUA/CP PLUS	As Requirement per	1.00		
4	6TB SURVEILLANCE HARD DISK MAKE: WESTERN DIGITAL/SEAGATE	As Requirement per	1.00		
5	POE SWITCH 8+2 PORT GIGABIT MAKE: HIKVISION/DAHUA/CP PLUS	As Requirement per	1.00		
6	POE SWITCH 4+2 PORT GIGABIT MAKE: HIKVISION/DAHUA/CP PLUS	As Requirement per	1.00		
7	POE SWITCH 16+2 PORT GIGABIT MAKE: HIKVISION/DAHUA/CP PLUS	As Requirement per	1.00		
8	INDOOR CAT6 CABLE 305MTR MAKE: D-LINK/VOLTAIC/ CPPLUS	As Requirement per	1.00		
9	RJ-45 CONNECTOR 100PCS. BOX MAKE: D-LINK/VOLTAIC/ CPPLUS	As Requirement per	1.00		
10	RJ-45 CONNECTOR 100PCS. BOX MAKE: DLINK	As Requirement per	1.00		
11	CABLE LAYING WITH CONDUIT PIPE/	As Requirement per	Per Mtr		
12	PVC CASING/FLEXIBLE PIPE, ETC.	As Requirement per	Per Mtr		
13	CCTV CONFIGURATION, INSTALLATION COMMISSIONING CHARGES	As Requirement per	Per Cam		
14	6U RACK CABINET	As Requirement per	1.00		
15	RACK FIXING & INSTALLATION	As Requirement per	1.00		
16	CCTV GANG BOX 5X5	As Requirement per	1.00		
17	POE SWITCH JUNCTION BOX	As Requirement per	1.00		
18	LOGITECH WIRELESS MOUSE	As Requirement per	1.00		
19	HDMI/VGA CABLE 20MTR	As Requirement per	1.00		
20	Annual Charges Maintenance of CCTV & their equipment installed at New Dairy Plant Banmore Quote Rates Per Month Charges)	As Requirement per	I Job		

Chief Executive Officer
Gwalior Sahakari Dugdh Sangh Maryadit

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SCHEDULE – III

Check list of mandatory documents for evaluation into technical qualification

FORM

I/We hereby furnish following particulars about our units:

1	Name of Unit	
2	Address of the Unit-Office	
3	Name of Proprietor / Partner	
	1	
	2	
	3	
4	Name with designation of other person authorised to sign the documents on behalf of the unit if any.	
5	Telephone Nos. Office	
6	Mobile Nos. / Fax	
7	Particulars of the Registration Certificate issued by the competent authority. (Upload Online)	
	Registration No. & date	
8	GST No.(Upload Online)	
10	Whether the unit or its sister concerned unit or any unit of the proprietorship or partnership, if any has been penalised by any Central or State Government / Organisation of Other Dugdh Sanghs any time?	
12	If the reply is “Yes” when & Why? Give reasons in details :	
13	Tenderer must have minimum three year same nature of work experience & with minimum five lac per year work order/PO allotted by any reputed Firms (Pvt./Semi Govt./Govt./Co-operative Sector) It is mandatory to enclosed experience certificate into tender.	
14	Complete Bank Account details with IFSC code	

Signature of the Authorized

Signature of the Unit

Note: Fresh EMD as to be deposited for each tender EMD prescribe in previous year shall not be considered.

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SCHEDULE – IV

AGREEMENT

1. Definitions:

Seller - Hereafter means **M/s** ----- and its assigns, legal heirs and authorized representatives.

Buyer – Means Gwalior Sahakari Dugdh Sangh Maryadit which has entered in a contract for **“MAINTENANCE SERVICE”**

Contract – Means the maintenance contract entered into between the seller and the buyer

2. The maintenance contract shall include both preventive (twice a month) and corrective maintenance of the CCTV CAMERA & their all accessories required for Smooth Functioning by the sellers.
3. The maintenance contract shall include only service, repair & replacing all defective parts/components along with the vaccination of the viruses, if found, by the seller other than Viz: CCTV CAMERA & their all accessories required for Smooth Functioning.
4. The buyer will permit the seller to have complete access to the systems and provide necessary manpower assistance to enable to meet its obligation under the contract.
5. The contract will be considered null and void and the system warranty automatically stands terminated without any financial obligations if the buyer permits a third party to undertake repairs/servicing etc., or for any damage which occurs to the system, as a result of change, alteration, addition, modification of any sort made to it without written consent from the seller.
6. The seller will not be liable at any time for any damage which occurs as a result of transfer the system by the buyer to another location/premises without approval of the seller or assistance by the seller maintenance Engineers in this respect.
7. All complaint calls should invariably be registered with customer support department of the seller only.
8. The seller shall ensure that the CCTV CAMERA & their all accessories required for Smooth Functioning is not down and is attended under their maintenance contract within one day from the time communicating to the customer support Department about the faults. The above period shall however excludes Sundays and public holidays of other period when access to the user premises is restricted.
If the equipment takes more than two days to be repaired the seller shall ensure to provide stand by equipment. If the seller does not provide stand by within two days, Rs. 100 (One hundred) per day per machine will be charged as downtime penalty from the seller.
9. The present agreement will be effective for a period of one year w.e.f. _____ on _____ satisfactory services, the contract period can be increased.
10. The seller will have to deposit 10% of Price Bid as security deposit.
11. If the seller commits breach of any condition of the agreement or in case of any loss or damage then the loss to the buyer shall be recovered from the bills/security deposits of the seller and the balance shall be recoverable through prescribed procedure of law.
12. The maintenance services will normally be offered between 10.30 A.M. to 05.30 P.M on weekdays. Complaint call registered after 04.00 P.M. to any week day will be attended to only on the next working days.

13. The payment shall be made in monthly basis after satisfactory work completion as per agreement /Po & Bill received & approved by component authority within 30days .
14. Payment will be made after verification of work on the basis of rates approved by Letter No. -----
Dated: ----- i.e.

1	Annual Charges Maintenance of CCTV& their accessories at New Dairy Plant Banmore (Quote Rates Per Month Charges)	
	Terms & Conditions	GST Including

- 15.** Rest Terms will be mentioned in the Tender.

M/s -----

Chief Executive Officer

Gwalior Sahakari Dugdh Sangh Maryadit

Gwalior

Witness:

1. Signature	_____	1 Signature	_____
Name	_____	Name	_____
Address	_____		_____
	_____		_____
2. Signature	_____	2 Signature	_____
Name	_____	Name	_____
Address	_____	Address	_____